



*EMPLOYMENT OPPORTUNITY*  
**Service Support Specialist**

The Southern First Nations Network of Care is recruiting for a Service Support Specialist to act as a direct resource and liaison for the SFNNC with key collaterals and stakeholders. The Service Support Specialist also provides consultation and expert advice to all concerns/complaints regarding child welfare matters, which include, but are not inclusive to, children in care and service related matters, which are provided by ANCR and the southern First Nations child welfare agencies.

**Qualifications:**

The successful candidate must possess a Bachelor of Social Work, minimum five (5) years' experience in front-line child protection; or an equivalent combination of education/experience. Supervisory experience and ability to speak an Indigenous language would be considered assets. Knowledge of substance abuse, family violence, child development, and child abuse/neglect and community resources is required. Demonstrated skills in areas of crisis intervention, abuse investigation and assessing high risk situations which may require immediate response is a requirement. Excellent organizational, computer, oral and written communication skills are required with a demonstrated ability to work effectively in a team environment, establish priorities and work effectively in a high volume and time sensitive environment. Must have demonstrated understanding and appreciation of Indigenous history, culture and traditions.

**Duties:**

- Review and follow up on concerns received through the intake department
- Processing Agreement with Young Adult (AYA) requests, and training and support to agencies regarding AYA requests
- Processing funding requests, and training and support to agencies regarding funding requests
- Provide support and advocacy for and on behalf of agencies, children, families, and communities
- Provide assistance and coverage for other positions within the organization
- Facilitate and attend meetings as required
- Facilitation of training
- Job duties may be amended based on review

**Skill and Competency Requirements**

- To perform this job successfully, the individual should demonstrate an ability to apply an Indigenous perspective to the work
- People management, communication and problem solving skills, commitment, client service, initiative, teamwork, integrity, responsibility, and flexibility
- Knowledge and understanding of the Child and Family Services Act, Child and Family Services Authorities Act, and related regulations, and standards

*We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to Indigenous people and applicants are asked to self-declare in their resume or cover letter.*



- Knowledge and understanding of child maintenance and financial processes related to same
- Knowledge and understanding of child welfare practices and how that relates to Indigenous populations; including awareness of the evolution of the structure of child and family services in Manitoba (AJI-CWI)

Your cover letter and resume must clearly indicate how you meet the qualifications.

*A satisfactory criminal record check, child abuse registry check and a prior contact check is mandatory.*

All remuneration is commensurate with the provincial pay scales.

**Application deadline is May 24<sup>th</sup>, 2019**

Please submit your resume with cover letter to:

**Kent Brown,**

Director of Human Resources

Southern First Nations Network of Care

200-200 Alpine Way, Headingley, Manitoba, R4H 0B7,

FAX: 783-7996 or email: [kent.brown@southernnetwork.org](mailto:kent.brown@southernnetwork.org)

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