



EMPLOYMENT OPPORTUNITY
Project Manager
Restoring the Sacred Bond

The Restoring the Sacred Bond is a two-year Initiative, financed through a Social Impact Bond (SIB), which will pair Indigenous mothers with a birth helper to provide stronger, culturally-appropriate support. SIBs encourage partnerships between the government, the private sector and community groups to achieve positive outcomes. With funding secured from Investors, the RSB SIB expects to begin accepting expectant mothers in September 2019.

SUMMARY

Reporting to the Chief Executive Officer (CEO), the Project Manager (PM) is directly responsible for the project management of the scope, timelines and budget for the Restoring the Sacred Bond Social Impact Bond (RSB SIB) and holds accountability for the RSB SIB performance reporting to the Project Board which provides overall direction and oversight. The position is for a two-year term.

KEY RESPONSIBILITIES

- Work with the Leadership Team (the Southern First Nations Network of Care and Wijiidiwag Ikwewag), Project Integrator, program delivery personnel (Coordinators, Birth Helpers) and external and third-party partners (Lawyers, Software Vendor, SIB Consultant, Communications Consultant, External Auditor, Evaluator and Agencies) to develop and implement a Project Plan, Stakeholder Communication Plan, policies procedures, tools and Wise Practices Methodology Framework required to support the RSB SIB.
- Work closely with Leadership Team and Project Integrator to establish resource estimating, evaluation methodologies and performance metrics to ensure consistent and effective delivery of programs and services.
- Prepare materials to meet reporting requirements and providing status reports to the Leadership Team, the Project Board and Investors.
- Execute and manage Project Plan, including scope, resources, schedules, budget, communication, risk and issue plans.
- Regular monitoring of and strategizing to achieve the performance target, always looking at innovative ways to achieve that target.

We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to Indigenous people and applicants are asked to self-declare in their resume or cover letter.



EDUCATION AND/OR EXPERIENCE

- Post-secondary education in Project Management such as certification courses or degrees combined with a project management professional designation such as the Project Management Professional and/or a practical progressive work related experience.
- A minimum of ten years of experience gained through increasingly responsible project management positions.
- Demonstrated expertise in project management software use (tracking, measurement, and metrics).
- Demonstrated expertise in managing cross functional, multi-stakeholder governance (government, business, boards, clinical, and clients).
- Demonstrated expertise in delivering metrics, stewardship and financial reports on time and the ability to communicate with project sponsors, committees and boards and implement their recommendations in a timely manner.
- Demonstrated expertise in the use of process mapping and work flow efficiency mapping.
- Ability to successfully lead projects through all phases.
- Experience working with Indigenous and First Nation communities and Indigenous cultures and values.
- Strong written communication skills with experience in preparing technical and executive reports and correspondence.
- Strong problem solving and decision making skills demonstrating judgement when dealing with culturally sensitive and political issues.
- Strong verbal communication skills with the ability to communicate information effectively to a variety of internal and external stakeholders.
- Strong negotiating and public relation skills to manage stakeholder expectations.
- Financial management experience as it relates to budget reports, cash flow documents, expenditure analysis and implementing corrective action.
- Experience managing and leading a diverse group of staff teams.

Skill and Competency Requirements

To perform this job successfully, the individual should demonstrate an ability to apply an Indigenous perspective to the work.

- Knowledge and understanding of child welfare practices and how that relates to Indigenous populations; including awareness of the evolution of the structure of child and family services in Manitoba (AJI-CWI)

Your cover letter and resume must clearly indicate how you meet the qualifications.

A satisfactory criminal record check (with Vulnerable Sector Query), child abuse registry check and a prior contact check is mandatory and must be submitted with your application. Must have a valid driver's licence and access to a vehicle as travel is required for this position.

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Salary is based on Provincial Scale Business Analyst (BA3), Range is \$67, 922 to \$86, 206/annum.

Application deadline is Friday, July 12, 2019.

Please submit your resume with cover letter to:

Kent Brown,

Director of Human Resources

Southern First Nations Network of Care

200-200 Alpine Way, Headingley, Manitoba, R4H 0B7

FAX: (204) 783-7996 or email: kent.brown@southernnetwork.org

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