EMPLOYMENT OPPORTUNITY   Southeast Child & Family Services

Competition No.	**2018 – 0236**
Position:	**Direct Service Worker**
Classification:	**SP4** – *Qualified candidates salary range:* **$53,604.18 – $74,340.63**
Conditions:	**Full-time, Unionized, Term** (August 6, 2018 – October 31, 2018)
Department:	**Little Grand Rapids, City Unit**
Location:	1410 Mountain Avenue
Date Posted:	**July 31, 2018**
Closing Date:	**4:00 p.m. on August 14, 2018**
How to apply:	Email: **tamara.cardinal@secfs.org Fax: (204) 947 – 0009**

Southeast Child & Family Services (SECFS) provides a full range of services under the CFS Act, CFS Authorities Act and the Adoptions Act, with the primary responsibility to provide culturally appropriate services to both on and off reserve families and children who have a legal and cultural-affiliation with the First Nation communities served by SECFS.

REPORTING: Under the direction of the designated City Unit Supervisor.

DUTIES AND RESPONSIBILITIES:

- Provide protection and prevention services to the children and families of the designated First Nations community;
- Knowledge of Child and Family Services Information System (CFSIS) and Intake Module (IM);
- Willing to carry family protection and children-in-care caseload;
- Able to handle and intervene in crisis situations in an appropriate manner;
- Able to establish and maintain partnerships with community resources for the clients and team;
- Willing to participate in agency events and training as required;
- Able to problem solve and be creative with addressing matters that arise;
- Some flexibility with hours may be required.

QUALIFICATIONS:

Conditions of Employment

- A valid driver's license and reliable vehicle is required;
- Candidate must also be willing to travel to the designated First Nations community and rural areas as required for the position;
- Satisfactory Criminal Records Check, Child Abuse, Adult Abuse Registry checks is a requirement of all SECFS employment positions.

Essential Criteria

- Bachelor of Social Work or a post-secondary degree in the Social Sciences preferred;
  Other acceptable combinations of related education and work experience may be considered;
- Minimum of two (2) years of Child Welfare experience in front line case management dealing with children and families;
- Experience conducting investigations including gathering and analyzing information to implement appropriate action;
- Knowledge of *The Child and Family Services Act, The Authorities Act* and *The Adoption Act;*
- Thorough knowledge of the governing and delivery of child protection programming in Manitoba;
- Demonstrated awareness of aboriginal child welfare practices; and a working knowledge of First Nations history, colonization;
- Demonstrated skills in the following areas:
  - crisis intervention;
  - child protection investigations;
  - assessing high risk situations to determine appropriate response times as per standards.
- Knowledge of substance abuse, family violence, child abuse/neglect and community resources;
- Exceptional interpersonal skills with the ability to work within a team environment and independently;
- Ability to organize, prioritize and work effectively to meet tight deadlines;
- Ability to deal with grief and loss issues;
- Ability to de-escalate conflict and provide resolution;
- Excellent verbal communication skills;
- Strong written communication skills and ability to pay attention to detail when preparing documents and comprehensive reports;
- Proficient with computer programs such as Microsoft Word; CFSIS experience would be an asset.

APPLICATION PROCESS:

Forward your resume (with 3 references) and cover letter stating clearly how you meet the qualifications stated in this job posting. Please cite the competition number and position in the subject line when submitting by email or fax. **Preference will be given to:** Southeast community members, Aboriginal candidates (First Nations, Inuit or Metis) and qualified internal candidates meeting the position requirements. We thank all who apply, however, only those candidates selected for an interview will be contacted.