



Competition No.: **2019-37**
Position: **Family Healing and Wellness Centre Manager**
Classification: **P8: \$70,101.99 – \$85,777.65**
Conditions: **Full-Time, Non-Unionized**
Location: **Circling Thunderbird Centre, Little Grand Rapids First Nation**
Date Posted: **May 18, 2019**
Closing Date: **4:00 p.m. on June 5, 2019**
How to apply: **Email: hr@secfs.org Fax: 204.947.0009**

Job Summary:

Southeast Child & Family Services (SECFS) is a mandated Child Welfare Agency that is committed to reunifying children in care with their families; preventing new children from coming into the Agency's care; preventing family breakdown; and, supporting the healing process for children and families to be healthy and safe. The Family Healing and Wellness Centre (FHWC) Manager will work within a culturally competent system of care and will incorporate the culture and the overall vision of *Mino-Pimatiziwin* (living a good life).

The FHWC Manager will be responsible with garnering the support of the Southeast Community Members to establish a family healing and wellness centre that will meet the needs of the families and children served by the Agency, and engage the members with the design and implementation of the best model for the FHWC. The Manager will be responsible for ensuring that: the applicable policies and procedures are in place; he/she is involved with the selection and training of the FHWC staff; and, the general oversight of the Facility will ready for implementation with healing families, reunifying children in care with their families, and providing the after-care support to the clients.

Qualifications & Position Requirements:

- Bachelor's Degree in Social Work from an accredited University, or equivalent training and experience in supervision of a family/children's residence with a minimum of two (2) years' experience in case management and the provision of counseling and support services for children, adolescents, and families
- A demonstrated understanding and appreciation of Anishinaabe cultural beliefs, values, norms, ceremonies, teachings and a commitment to continuous learning, as well as participating and advocating during any opportunity provided by the Agency or community
- Working knowledge of *The Child and Family Services Act*; *The Personal Health Information Protection Act*; relevant regulations and standards; as well as, residential and specialized treatment home licensing
- Demonstrated experience in the successful oversight of a Program
- Demonstrated ability to develop quality assurance measures, facilitate community presentations and consultations, and coordinate group decision-making processes through knowledge, ideas, collaboration and persuasion
- Experience in administrative procedures such as preparing facility service plans and budgets in budget control and financial reports
- Ability to prepare narrative, statistical and funding reports as well as program policy and procedures for residential services
- Knowledge of various software packages and computer proficiency
- Excellent oral and written communication skills are a necessity; and, the ability to speak Ojibwe is a definite asset
- Regular travel to our designated First Nation Communities to work with and serve our families
- A valid driver's license and the use of a personal vehicle for business purposes
- The successful candidate will require a satisfactory Criminal Record Search; Child Abuse Registry Check; and, Prior Contact Check

Application Process:

Please forward your résumé (with three [3] references) and a cover letter stating clearly how you meet the qualifications. Cite the competition number and position in the subject line when submitting by email or fax.

Preference will be given to Southeast Community Members and Aboriginal (First Nations, Métis or Inuit) candidates meeting the position requirements. All Aboriginal applicants are asked to self-declare within their cover letter. We thank applicants; however, only those candidates selected for an interview will be contacted.

