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| Competition No. | 2018 – 0248                                   |
| Position:       | Maintenance Worker                            |
| Classification: | \$15.00 per hour                              |
| Conditions:     | Part-time (15 – 20 hours per week)            |
| Department:     | Brokenhead HQ                                 |
| Location:       | Brokenhead First Nations Community            |
| Date Posted:    | October 22, 2018                              |
| Closing Date:   | November 10, 2018 – or the position is filled |

Southeast Child & Family Services (SECFS) provides a full range of services under the CFS Act, CFS Authorities Act and the Adoptions Act, with the primary responsibility to provide culturally appropriate services to both on and off reserve families and children who have a legal and cultural-affiliation with the First Nation communities served by SECFS.

### JOB RESPONSIBILITIES:

#### Maintenance

- **Building Maintenance:**

- Regular inspection and condition reports of all onsite buildings.
- Maintain community appearance and ensure repairs are noted and completed on a timely basis. This requires regular inspections and tours of property and equipment.

- **Equipment:**

**Ability to operate and assist in the maintenance or work of the following:**

- Sewage Truck – regular maintenance and operating;
  - Backhoe – regular service and operation; yard maintenance, snow removal;
  - Quad – regular service and maintenance;
  - Snowmobile – maintain working operations;
  - Power generators - maintain working operations;
  - Vehicles – maintain working operations of assigned vehicles for land transportation;
  - Boats – pontoon boats/90hp motors; fiberglass boat/50hp motors;
  - Service – Major equipment services must be completed by qualified person or sent to service center in Winnipeg.
- Ensure all service requests are recorded and completed.
  - Participate in the construction on of units – painting, dry wall, repairs.

### QUALIFICATIONS:

- Completion of Grade 10.
- Able to lift up to 50lbs.
- Be able to work evenings and weekends;
- Fluent in the Ojibwe language preferred;
- Attendance is an imperative job function;
- A valid driver's license required;
- Must have a clear Child Abuse, Prior Contact and Criminal Record Check.

### HOW TO APPLY:

Email: [tamara.cardinal@secfs.org](mailto:tamara.cardinal@secfs.org)

Fax: (204) 947 – 0009

In person: [Frank Abraham](#) at the Brokenhead CFS Office

**Preference will be given to:** Southeast community members meeting the position requirements. We thank all who apply, however, only those candidates selected for an interview will be contacted.