

SAGKEENG CHILD & FAMILY SERVICES INC

*****NOW HIRING*****

Position: Intake Supervisor
Position Type: Permanent Full-Time
Immediate Supervisor: Director of Services
Location: Sagkeeng Office
Salary Range: In accordance with the Provincial Salary Scale
Agency Benefits: Complete and comprehensive benefits plan which takes effect 6 months after employment.

Sagkeeng Child and Family Services is a First Nations CFS Agency who strives to recruit inspired, accountable and driven individuals to join our diverse talented team of professionals. If you are an individual that is looking to commit and be a part of our progressive environment, we want you to be a part of our team!

General Duties (but not limited to):

- Review all intakes daily as required to determine follow-up and ensure the appropriateness of agency involvement.
- Deliver child and family services in accordance with Provincial and community standards.
- Ensure all cases are managed in accordance with the CFS Act.
- Attend to the specific needs of each case as required.
- Ensure completion and recording of initial and on-going assessments, child protection investigations and service plans for all assigned cases.
- Ensure case carrying staff complete, report and document all necessary written reports for service files and performance statistics.
- Provide the community with culturally appropriate resources and referrals.
- In consultation with Supervisor(s), respond to allegations of abuse/severe neglect, where child (ren) is at risk.

Qualifications:

- BSW degree preferred; or Post-secondary degree in Social Sciences acceptable. Other acceptable combinations of education and related experience may be considered.
- Minimum five (5) years of experience working directly in the child welfare profession.
- Minimum three (3) years of direct Supervisory experience within Child Welfare.
- Proven ability in implementation of service programs and delivery.
- Excellent interpersonal, verbal, written and organizational skills.
- Strong analytical, assessment, problem solving and treatment planning skills.
- Ability to navigate and knowledge of the Provincial CFS Data Base system.
- Valid class five driver's license, a reliable vehicle and auto-loss of use.
- The ability to speak and/or understand the Ojibway language is considered a definite asset.

Qualified candidates will be required to undergo a criminal record check, child abuse registry check, and a prior contact check as a condition of employment. Sagkeeng Community members and Indigenous candidates will be given preference and are encouraged to self-identify as being of Indigenous descent.

Resumes can be sent to: Michael Gabriel, Human Resources Manager

Mail: 85 Muir Road, Winnipeg MB. R2X 2X7 or P.O. Box 700, Pine Falls MB. R0E 1M0

Fax: (204) 949 1669; (204) 367 8510

Email: employment@sagkeengcfs.org

Deadline: March 18, 2018

We thank all who apply; however, only those selected for interviews will be contacted

www.sagkeengcfs.org