

# Intertribal Child & Family Services

## MAIN OFFICE:

Fisher River, Box 358, Koostatak, MB R0C 1S0  
(204) 645-2744 Fax: (204) 645-3065  
Toll Free: 1-866-573-4461



Competition No: 2019-005  
Position: **FAMILY SERVICE WORKER**  
**Three positions**  
Position Conditions: Full Time  
Department: Protection/Prevention  
Reporting: Supervisor  
Location: Winnipeg Outreach Office – 765 Portage Avenue, Winnipeg, MB  
Closing Date: March 18, 2019  
Submission Process: Human Resource Coordinator  
ICFS Fisher River Box 358 Koostatak, MB R0C 1S0  
[alfrieda.sinclair@intertribalcfs.org](mailto:alfrieda.sinclair@intertribalcfs.org) (email) OR (fax) 1-204-645-3065

**Complete application consists of a cover letter, resume, three (3) references from the most current supervisors, current criminal record check, Child Abuse Registry check, and Prior contact check.**

## **QUALIFICATIONS:**

- Bachelor of Social Work degree preferred
- Other post-secondary education and experience will be considered
- Must have working knowledge of the Child & Family Services Act, the Authorities Act, the Adoption Act, and the related Regulations and Standards
- Excellent interpersonal, verbal, written, assessment, and organizational skills
- Proficient in CFSIS (Child & Family Services Information System)
- Be able to work with multi-disciplinary team, groups and/or one on one with clients
- To work independently with minimum supervision
- Must have valid driver's license and reliable vehicle as travel is required and must continue to possess as condition of employment

## **RESPONSIBILITIES:**

- Must maintain confidentiality at all times
- Provide mandated child protection and family services as per the Child & Family Services Act, Regulations and Standards
- Review and input all information in relation to case load on CFSIS
- Follow through with all protocol as per The CFS Act and Standards
- Provide information to immediate supervisor as it pertains to case planning
- Complete all necessary assessments for case planning

**Salary will be negotiable based on qualification.**

We thank all who apply however only those selected for an interview will be contacted