



DOCFS EMPLOYMENT OPPORTUNITY

INTAKE AND INVESTIGATIONS AFTER HOURS WORKER

Term Position – 2 Year Contract

Office Location TBA

Dakota Ojibway Child & Family Services requires an INTAKE AND INVESTIGATIONS AFTER HOURS WORKER. Reporting to the After Hours Coordinator, the Intake and Investigations After Hours Worker is responsible for completing investigations and assessing the need for protection of children after hours and weekends within the region served by DOCFS in accordance with The Manitoba Child and Family Services Act.

Qualifications:

- BSW degree with two years in child welfare experience, an equivalent of combination of training and experience may be considered.
- Knowledge of the Manitoba Child & Family Services Act and applicable legislation, regulations and standards.
- Willing to work afterhours, weekends, and holidays on an “on call” basis.
- Demonstrated ability in conflict resolution, crisis intervention, and mediation.
- Experience in assessment and investigation techniques.
- Ability to apply an Indigenous approach in working with children and families.
- Ability to work independently and with external safety stakeholders.
- Strong proficiency in MS Office Applications, including Access, database systems and internet.
- Possess a valid drivers license, access to a vehicle and willingness to travel.
- Demonstrated knowledge and/or understanding of Indigenous perspectives, First Nations culture and traditional philosophies.
- Ability to speak/understand Dakota or Ojibway is a definite asset.

Salary will commensurate with education and experience. All applications must submit along with their resume, a current Criminal Record Check (with Vulnerable Section Query), Prior Contact Check, and Child Abuse Registry Check. Interested parties should apply in writing and include three references **by March 12, 2019 (4:30)** to:

Dakota Ojibway Child & Family Services Inc.
Forest Hills Administration Office
Swan Lake First Nation
Box 310, Carberry, MB R0K 0H0
Attention: Human Resource Coordinator
Email: hr@docfs.org
Fax: 204-834-2306

We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to Indigenous people, so applicants are asked to self declare.