



**Competition No.:** 2017-0195  
**Position:** Community Family Enhancement Worker  
**Classification:** SP2 – *Qualified candidates salary range: \$43,683.57 - \$51,923.34*  
**Conditions:** Full-time, Term until March 31, 2018 possible extension  
**Department:** Poplar River FN Community  
**Location:** Poplar River Community CFS Office  
**Date Posted:** December 11, 2017  
**Closing Date:** 4:00 p.m. on December 31, 2017  
**How to apply:** Email: [tamara.cardinal@secfs.org](mailto:tamara.cardinal@secfs.org) Fax: (204) 947 – 0009

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| <b>Internal Posting</b>  | <input checked="" type="checkbox"/> |
| <b>External Posting</b>  | <input checked="" type="checkbox"/> |
| <b>Permanent</b>   | <input type="checkbox"/>            |
| <b>Term – until March 31, 2018 with possibility of extension</b> | <input checked="" type="checkbox"/> |

**Southeast Child & Family Services (SECFS)** provides a full range of services under the CFS Act, CFS Authorities Act and the Adoptions Act, with the primary responsibility to provide culturally appropriate services to both on and off reserve families and children who have a legal and cultural-affiliation with the First Nation communities served by SECFS.

**REPORTING:** The incumbent will report to the Poplar River community supervisor.

**DUTIES AND RESPONSIBILITIES:**

The Family Enhancement Community Worker provides Differential Response/Family Enhancement services to eligible families within the agency. In Family Enhancement models, workers intervene early, in an intensive and supportive manner, with families who are struggling with challenges that, if left unaddressed, would likely result in children being at greater risk in the future. The primary intent is to provide an early alternative to a more intrusive and potentially adversarial child protection response.

The Intake aspect of the position entails the following: Act as first point of professional contact for the Agency with potential clients and collaterals. Investigates whether a child is in need of protection; takes emergency action where indicated to protect a child; initiates tentative safety plans for cases requiring immediate action; refers child/family/collateral to Unit for appropriate service (i.e. foster care); assists co-workers with emergency situations requiring back up services; and carries out appropriate child/family plans until worker has returned.

**QUALIFICATIONS:**

- Post-secondary degree in Social Sciences (BSW preferred). Other acceptable combinations of education and related experience may be considered;
- 2 years of Child Welfare experience in front line case management dealing with children and families;
- Knowledge of *The Child and Family Services Act, The Authorities Act and The Adoption Act*;
- Demonstrated awareness of aboriginal child welfare practices; and a working knowledge of First Nations history, colonization;
- Knowledge of substance abuse, family violence, child abuse/neglect and community resources;
- Exceptional interpersonal skills with the ability to work within a team environment and independently;
- Ability to organize, prioritize and work effectively to meet tight deadlines;
- Ability to deal with grief and loss issues;
- Ability to de-escalate conflict and provide resolution;
- Excellent verbal and written communication skills and the ability to pay attention to detail when preparing documents and comprehensive reports;
- Proficient with computer programs such as Microsoft Word, Excel and Outlook;
- Knowledge of Child and Family Services Information System (CFSIS) and Intake Module (IM) would be an asset.
- A valid driver’s license is required;
- Candidate must also be willing to travel to and work to the community for the position;
- Satisfactory Criminal Records Check, Child Abuse, Adult Abuse Registry checks is a requirement of all SECFS employment positions.

**Forward your resume (with 3 references) and cover letter stating clearly how you meet the qualifications stated in this job posting. Please cite the competition number and position in the subject line when submitting by email or fax. Preference will first be awarded to: qualified internal candidates, Aboriginal candidates (First Nations, Inuit or Metis) and Southeast community members meeting the position requirements. We thank all who apply, however, only those candidates selected for an interview will be contacted.**