



Anishinaabe Child & Family Services

Head Office

Fairford, Manitoba R0C 0X0

Tel: (204) 659-4546 Fax: (204) 659-5877



Outreach Office 56-1313 Border Winnipeg, MB R3H 0X4 Tel: 942-0788 Fax: 957-1734	Lake MB FN Box 1248 Lake MB FN MB, R0C 3K0 Tel: 768-2317 Fax: 768-9007	Ashern PO Box 451 Ashern, MB R0C 0E0 Tel: 768-2852 Fax: 768-2630	Pinaymootang First Nation Fairford, MB R0C 0X0 Tel: 659-5707 Fax: 659-5877	Little Saskatchewan First Nation St. Martin, MB R0C 2T0 Tel: 659-4403 Fax: 659-5391	Lake St. Martin First Nation Gypsumville, MB R0C 1J0 Tel: 659-5855 Fax: 659-5724	Dauphin River First Nation Gypsumville, MB R0C 1J0 Tel: 659-5810 Fax: 659-5816
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EMPLOYMENT OPPORTUNITY FOSTER CARE WORKER HEAD OFFICE – FAIRFORD, MB.

Anishinaabe Child & Family Services is seeking one (1) **Foster Care Worker on a full-time permanent** position to work out of the Head Office in Fairford, Mb.

PRIMARY DUTIES

In accordance with Provincial Legislation, Standards and Procedures:

- Ensures all Agency foster homes in the five (5) First Nations communities and surrounding area are licensed.
- Conducts home assessments and makes recommendations regarding their suitability for licensing.
- Assists staff in matching children needing placement with available foster parents who can address the children's needs.
- Recruits potential foster homes through individual contact or information sessions.
- Conducts reviews of approved foster homes on a yearly basis.
- Provides on-going support and consultation to foster parents, adoptive parents and potential caregivers.
- Assist Agency staff in reviewing complaints from foster parents or pertaining to foster parents.
- Maintains master files on all potential, approved and rejected foster homes consistent with Provincial guidelines.
- Maintains a central record of all Agency Placement Resources.
- Provides statistical information on the foster homes as required by the Agency and the Province.
- Networks with other agencies on the licensing and maintaining of foster homes outside this Agency's jurisdiction.

QUALIFICATIONS:

- Bachelor of Social Work with three (3) years related experience or a related Certificate and five years related experience.
- Knowledge of Placement resources and supports.
- Must possess excellent written and interpersonal communication skills.
- Must possess excellent assessment skills.
- Strong working knowledge of the related Provincial legislation, policies and procedures.
- Ability to coordinate and offer various resource training programs.
- A thorough working knowledge of the Provincial Child Welfare legislation.
- Must be computer literate.
- Must have a valid driver's license and vehicle.
- Candidates will be subject to a Criminal Record Check and Abuse Registry Check.

DEADLINE FOR APPLICATIONS: MONDAY, JULY 22, 2019 @ 12:00 NOON

PLEASE SUBMIT RESUME WITH COVER LETTER AND THREE (3) REFERENCES TO:

HENRIETTA PRATT
Human Resources Manager
Anishinaabe Child & Family Services
56 – 1313 Border Street
Winnipeg, Manitoba R3H 0X4
Fax: (204) 957-1734
Email: Henrietta.Pratt@anishcfs.org

We thank you for your interest in applying however only those selected for an interview will be contacted.